



**SONOMA COUNTY**  
AGRICULTURAL PRESERVATION  
AND OPEN SPACE DISTRICT

Thursday, January 26, 2017

**SONOMA COUNTY AGRICULTURAL PRESERVATION AND OPEN  
SPACE DISTRICT ADVISORY COMMITTEE**

*Meeting begins at 5:00 p.m.*

**MEMBERS PLEASE CALL IF UNABLE TO ATTEND**

**AGENDA**

1. **Public Comment** - Comments on items not listed on the agenda  
(*Time is limited to 3 minutes per person/item*)
  
2. **Approval of Advisory Committee Minutes** [Attachment "A"] **ACTION**  
December 8, 2016
  
3. **Laurie Gallian Resolution**  
Chair Rabinowitsh
  
4. **Advisory Committee Administration** [Attachment "B"] **ACTION**
  - a) Election of Committee Offices
  - b) Advisory Committee Rules of Procedure
  - c) Ad Hoc Subcommittee Assignments
  - d) Committee Calendar and Roster
  
5. **Adjournment** Next Advisory Committee Meeting: February 23, 2017

DISABLED ACCOMMODATION: If you have a disability which requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please contact Mariah Robson at (707) 565-7363, at least 72 hours prior to the meeting to ensure arrangements for accommodation.

**PUBLIC COMMENT:**

Any member of the audience desiring to address the Committee on a matter on the agenda will have an opportunity to speak. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair.

**Future Meeting Topics**  
**(subject to change)**

**2/23/17**

**Comprehensive Plan Workshop  
Stewardship Reserve Update**

**3/23/17**

**Ag and Open Space Center Options/Overview**

**4/27/17**

**Fee Study for Open Space Easements**

**5/25/17**

**Conservation Planning Update and Overview**



Attachment "A"

*SONOMA COUNTY AGRICULTURAL PRESERVATION AND OPEN SPACE  
DISTRICT ADVISORY COMMITTEE*

*December 8, 2016 MINUTES*

5:07 pm Meeting convened at the District office, 747 Mendocino Avenue,  
Suite 100, Santa Rosa, California

**Members Present**

Doug Lipton	Curt Nichols	Jeffrey Holtzman	Laurie Gallian
Jan McFarland	John Nagle	Regan Connell	Elly Grogan
Sue Conley	John Dell'Osso	Steve Rabinowitsh	

**Members Absent**

Cary Fargo	Don McEnhill	Kristin Thigpen	Bill Smith
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**Staff Present**

Misti Arias, Acquisition Program Manager; Sheri Emerson, Stewardship Program Manager; Amy Ricard, Community Relations Specialist; Alex Roa, Assistant Planner; Melina Hammar, Stewardship Technician; Mariah Robson, Advisory Committee Clerk

Chair Rabinowitsh called the meeting to order at 5:07 pm and welcomed the District's new youth member, Regan Connell, to her first meeting. Annaleigh Nguyen, the other youth member, will not be able to continue; her school schedule became too busy.

**Public Comment**

Duane DeWitt expressed concern over the high price the City of Santa Rosa is asking for the Burbank Avenue property in Roseland.

**Introduction of New Advisory Committee Member**

Chair Rabinowitsh introduced the newest member to the committee, Elly Grogan, who was appointed by Supervisor Zane and is representing the third district. Ms. Grogan introduced herself.

**Approval of Minutes**

Chair Rabinowitsh asked for any corrections to the October 27, 2016 minutes. Seeing none they were approved.

**Comprehensive Plan Update**

Alex Roa, Associate Planner, gave an update on the Comprehensive Plan noting that the Advisory Comprehensive Plan Subcommittee had its first meeting two days ago with staff. The Subcommittee will be meeting periodically to give staff input on the process. The public kickoff event for the plan

was going to be held on January 11, 2017 but has been postponed and the new date is anticipated to be in late February.

### **General Manager's Report**

Sheri Emerson, Stewardship Program Managers, stood in for Bill Keene, General Manager, and presented the General Manager's Report:

- On December 13, 2016 the Safari West property's conservation easement compliance agreement for approval will go to the Board. The Lang's are in violation with some of the terms of the easement and the District is working towards resolving these.
- On January 24, 2017 two management plans will go to the Board. One is for the Poff (or Wright Hill) property that is along the coast next to Red Hill and Willow Creek. The other is for Calabazas Creek in Kenwood which features Calabazas Creek and other natural resources.
- Amy Ricard, Community Relations Specialist, reported that the Wendle property was taken to the Board on December 6, 2016 as a joint item with Regional Parks, and it was approved. There will be an article in the Press Democrat on Monday, December 12, 2016.

### **Subcommittee Report Out**

Sue Conley, Chair of the Advisory Committee Ag Subcommittee, reported that the Ag Subcommittee did not meet as there were no new items.

Jan McFarland, member on the Comprehensive Plan Subcommittee, reported that they had their first meeting this week with District staff. They will meet every four to six weeks for a couple of hours to give input to the staff.

### **Acquisition Program Update & Overview: 2016 Closings**

Misti Arias, Acquisition Program Manager, presented a PowerPoint presentation of the Acquisition Program Update and Overview for the 2016 closings. Ms. Arias explained that it was a Matching Grant Program year so the majority of closings were matching grants.

For more information on the Acquisition Program Update and Overview of the 2016 closings, the PowerPoint presentation is available at the District upon request.

### **Mitigation Administrative Policy Update**

Ms. Emerson presented a PowerPoint presentation of the Mitigation Administrative Policy Update and a handout was distributed to the Advisory Committee members with comments from members of the public and one Advisory Committee member.

The Committee requested a joint meeting be held with the District's Fiscal Oversight Commission to further review the draft policy and it was proposed for February 2017.

For more information on the Mitigation Administrative Policy, the PowerPoint presentation is available at the District upon request.

### **Projects in Negotiations**

Many of the projects in negotiations were discussed in the Acquisition Program Update and there were no questions about the projects.

## **Announcements from Advisory Committee Members**

### **Steve Rabinowitsh**

As this was Laurie Gallian's last meeting, Chair Rabinowitsh expressed appreciation for her contributions to the Advisory Committee through being a member, as well as acting as Chair and Vice Chair. Ms. Gallian thanked the Committee and District staff. She expressed how much she has learned serving on the Committee.

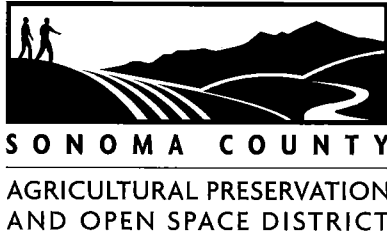
Chair Rabinowitsh asked that the meeting being closed in the memory of Pat Eliot who passed away this week and was a champion of the District. Pat was on the LandPaths Board, helped to create the East Slope Trail on Sonoma Mountain, and devoted her life to protecting Sonoma County land. She was an amazing inspiration and will be greatly missed.

**Adjournment in the Memory of Pat Eliot:** 6:57 pm

Next scheduled meeting date: January 26, 2017

Respectfully submitted,

Mariah Robson,  
Advisory Committee Secretary



**Attachment "B"**

**DATE:** January 26, 2017  
**TO:** Open Space Advisory Committee Members  
**FROM:** Bill Keene, General Manager  
**SUBJECT:** Advisory Committee Administration

**a) Election of Officers**

Currently the officers are:

Chair	Steve Rabinowitsh
Vice-Chair	Laurie Gallian
Chair Pro Tem	Kristin Thigpen

According to the Committee's Rules of Procedure, election by majority vote of new officers for each position for the coming year should occur at this meeting. Committee members should also review the attached Rules of Procedure.

**b) Review and Approve the Advisory Committee Rules of Procedure**

**c) Proposed Ad Hoc Subcommittees**

**d) Calendar / Roster**

Committee calendar for proposed meeting dates in 2017 and Committee roster are attached.

**SONOMA COUNTY  
OPEN SPACE  
ADVISORY  
COMMITTEE**

**RULES OF PROCEDURE**

On July 20, 1999, by Resolution No. 99-0962, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District continued the existence of the Sonoma County Open Space Advisory Committee to render advice and make recommendations on certain matters, to participate in the processing of District real property transactions, and to provide broad based citizen input into the operations of the District.

On April 22, 2008 by Resolution No. 08-0374, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District amended the above resolution modifying Rule 8.

**RULE 1:** Regular meetings will be held monthly on the fourth Thursday at 5:00 p.m. at the District offices located at 747 Mendocino Avenue, Suite 100, Santa Rosa, California and announced by public notice outside the District office.

**RULE 2:** Meetings will be carried out under the terms of Resolution 99-0962 adopted by the District Board of Directors on July 20, 1999, attached to these rules as Exhibit "A".

**RULE 3:** The Committee shall elect a Chair, Vice Chair and Chair Pro-tem to serve at the will and pleasure of the Committee. These officers shall serve one year terms of office with elections held at the first meeting of the calendar year. When the Chair is absent, his/her duties shall be assumed by the Vice Chair. If both the Chair and Vice Chair are absent, the Chair Pro Tem shall perform the duties of the Chair.

**RULE 4:** Meetings will be conducted by the Chair. The Chair shall preserve order and decorum in accordance with these Rules. The Chair's decisions with respect to order shall be appealable by any member to the Committee and the decision of the Committee shall be final.

**RULE 5:** All questions of law shall be referred to the District's Counsel for an opinion.

**RULE 6:** District staff shall prepare an agenda and take minutes for each meeting of the Committee. Staff shall, at least 72 hours before a regular meeting, deliver the agenda to Committee members and post the agenda in a location that is freely accessible to members of the public during regular business hours. Staff will consult with the Chair of the Committee on the content of an agenda at least one week prior to the meeting.

**RULE 7:** Unless otherwise provided by law, the Committee may make any disposition of a matter properly before it that it deems advisable. Committee business will be carried out under the Ralph M. Brown Act.

**RULE 8:** A quorum shall consist of seven members, but no action of the Committee shall be taken without the concurrence of at least a majority of the quorum; provided, however, that the Committee's minutes may be approved by the Committee Chair after receiving any comments offered by the Committee's members.

**RULE 9:** A Committee member may initiate voting on a matter by requesting the Chair to call

for the question. Members may vote "aye", "no" or "abstain". A vote of "abstain" does not constitute concurrence and does not constitute a "no" vote.

- RULE 10:** Due to the importance of Committee business, Committee members should make every effort to attend regular and occasional special meetings. Committee members should contact the General Manager or designee if they are unable to attend. The Committee may report and recommend to the Board of Directors the removal of any member if, within any calendar year, (a) the member is absent from three or more regular or special meetings without prior notification to the General Manager, or (b) the member is absent from five or more regular or special meetings, with or without prior notification of the General Manager.
- RULE 11:** Each agenda shall provide an opportunity for members of the public to directly address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee. The Chair may limit the time of each such address.
- RULE 12:** Emergency meetings and special meetings shall be called as provided in Sections 54956 and 54956.5 of the Government Code (Attached as Exhibit "B"). Closed sessions of the full Committee shall not be scheduled nor conducted without prior consultation with the District's Counsel.
- RULE 13:** The Committee may, from time to time, create Standing or Ad Hoc Subcommittees or Working Groups to help carry out the Committee's business. No subcommittee or working group shall have more than six members. A Subcommittee/Working Group chairperson will be elected at the first meeting of the calendar year for each Subcommittee/Working Group. The duty of the Chair is to direct Subcommittee/Working Group business and report back to the full Committee. Membership modifications should be addressed to the Chairperson and/or General Manager. With staff's assistance every attempt should be made to balance Subcommittee/ Working Group membership by both geographic and subject-of-interest representation. Apart from Rule 13, the Rules of Procedure shall not apply to the Subcommittees/Working Groups.
- RULE 14:** It shall be understood by all Committee members that service on the Committee is voluntary and that no claims shall be made for expenses while traveling to and from or while serving on and carrying out Committee business.
- RULE 15:** These rules shall be reviewed by the Committee at the first meeting of each calendar year.
- RULE 177** Presentations shall be made and any action taken by the Working Groups shall be reported at the Advisory Committee monthly meetings.





**S O N O M A C O U N T Y**

**AGRICULTURAL PRESERVATION  
AND OPEN SPACE DISTRICT**

**Monthly Meetings on the 4<sup>th</sup> Thursday**

Meetings begin at 5:00 pm

**2017**

January 26

February 23

March 23

April 27

May 25

June 22

July 27

August 24

September 28

October 26

November (taking off)

December 14 (early for Holidays)

2017 OPEN SPACE ADVISORY COMMITTEE MEMBERS

Jan McFarland 1650 East Napa St., Sonoma, CA 95476	916-346-7578 <a href="mailto:jmcfarland@sonomacleanpower.org">jmcfarland@sonomacleanpower.org</a>	First District Term Expires: 2/2018
Kristin Thigpen (Chair Pro Tem) P.O. Box 2996, Santa Rosa, CA 95405	539-5552 <a href="mailto:kristin@thigpendesign.com">kristin@thigpendesign.com</a>	First District Term Expires: 7/2017
Sue Conley 619 Prospect St., Petaluma, CA 94952	(W) 789-9433 <a href="mailto:Sue@cowgirlcreamery.com">Sue@cowgirlcreamery.com</a>	Second District Term Expires: 2/2017
Vacant		Second District Term Expires:
Elly Grogan 120 Stony Point Rd, Santa Rosa, CA 95401	(C) 292-3568 <a href="mailto:elly.s.grogan@gmail.com">elly.s.grogan@gmail.com</a>	Third District Term Expires: 12/2018
Steve Rabinowitsh (Chair) 1127 Spring St., Santa Rosa, CA 95404	(O) 528-2513 steverabino@aol.com	Third District Term Expires: 9/2017
Bill Smith 1401 Big Ridge Rd., Healdsburg, 95448	433-8667 bigridge@sonic.net	Fourth District Term Expires: 12/2018
Doug Lipton PO Box 966, Healdsburg, CA 95448	433-2094 <a href="mailto:doug@healdsburgshed.com">doug@healdsburgshed.com</a>	Fourth District Term Expires: 9/2018
Jeffrey Holtzman 400 Grandview Road, Sebastopol,, CA 95472	(C) 484-7603 jhemail@comcast.net	Fifth District Term Expires: 12/2018
John Nagle P.O. Box 326, Graton, CA 95444	(C) 431-5391 john.nagle@ejgallo.com	Fifth District Term Expires: 3/2017
Vacant		Mayors' and Councilmembers' Term Expires:
Vacant		Mayors' and Councilmembers' Term Expires:
John Dell'Osso, Cotati City Council 201 West Sierra Ave, Cotati, CA 94931-4217	(O) 415-464-5135 jdelloso@cotaticity.org	Mayors' and Councilmembers' Term Expires: 6/2017
Don McEnhill PO Box 1335, Healdsburg, CA 95448	(O) 433-1958 <a href="mailto:don@russianriverkeeper.org">don@russianriverkeeper.org</a>	Environmental Term Expires: 1/2017
Cary Fargo PO Box 364, Graton, CA 95444	(C) 484-6158 cfargo@sonic.net	Real Estate Term Expires: 1/2017
Vacant		Agriculture Term Expires:
Curt Nichols 15 Third St, Santa Rosa, CA 95403	(C) 480-2361 <a href="mailto:cnichols@carlilemacy.com">cnichols@carlilemacy.com</a>	Business Term Expires: 2/2018

Regan Connell

(C) 696-5717  
rconnell99@gmail.com

Youth Member