



SONOMA COUNTY OPEN SPACE FISCAL OVERSIGHT COMMISSION
COMMISSIONERS

Mike Sangiacomo (Sonoma)
Todd Mendoza (Petaluma)
Regina De La Cruz (Rohnert Park)

Bob Anderson (Healdsburg)
Eric Koenigshofer (Occidental)
Jeff Owen (Alternate)

APPROVED MINUTES

Virtual Meeting Due to Sonoma County's Shelter in Place Order

October 15, 2020 | 5:00 pm

COMMISSIONERS PRESENT: Bob Anderson (Chair), Eric Koenigshofer (Vice Chair), Mike Sangiacomo (Chair Pro Tempore), Regina de la Cruz, Jeff Owen

STAFF PRESENT: Bill Keene, General Manager; Lisa Pheatt, County Counsel; Sara Ortiz, Administrative Aide; Julie Mefferd, Administrative and Fiscal Manager; Jennifer Kuszmar, Matching Grant Program Coordinator; Taylor Acosta, Stewardship Technician; Jennifer Murray, Supervising Accountant (Auditor-Controller-Treasurer-Tax Collector, County of Sonoma).

PUBLIC PRESENT:

1. **Call to Order**
5:02 pm

2. **Agenda Items to be Held or Taken Out of Order; Off- Agenda Items**
There was none.

3. **General Announcements Not Requiring Deliberation or Decision**
Bill Keene announced his retirement as General Manager and the Board of Directors' plans to hold a community panel on October 21 to discuss an interim manager.

4. **Public Comment**
There was none.

5. **Correspondence/ Communications**
A letter regarding the PG&E Settlement funds was sent from the Fiscal Oversight Commission to the Board of Supervisors and the Advisory Committee.

6. **Approval of Commission Minutes**
On a motion by Commissioner Sangiacomo and a second by Commissioner Koenigshofer, the August 20, 2020 minutes were approved. On a motion by Commissioner Koenigshofer and a second by Commissioner Owen, the September 15, 2020 minutes were approved.

7. **Matching Grant Subcommittee** Jennifer Kuszmar | Matching Grant Coordinator
After discussion regarding conflict of interests, Commissioner Owen and Commissioner de la Cruz recused

themselves from the Matching Grant Subcommittee. The Chair appointed Commissioner Sangiacomo and Commissioner Anderson to the Matching Grant Subcommittee.

8. Financial Report Julie Mefferd | Administrative and Fiscal Manager
Julie Mefferd reviewed the monthly financial statements for August 2020.

9. Annual Audit Julie Mefferd | Administrative and Fiscal Manager
The Fiscal Oversight Commission approved the Annual Audit.

10. Suggested Next Meeting
November 5, 2020

11. Adjournment
6:11 pm

AGENDAS AND MATERIALS: Agendas and most supporting materials are available on the District's website at sonomaopenspace.org. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 747 Mendocino Avenue, Santa Rosa, CA.

SUPPLEMENTAL MATERIALS: Materials related to an item on this agenda submitted to the Commission/Committee after distribution of the agenda packet are available for public inspection at the District office at 747 Mendocino Avenue, Santa Rosa, CA during normal business hours.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact Julie Mefferd at 707-565-7368, as soon as possible to ensure arrangements for accommodation.

