

**SONOMA COUNTY OPEN SPACE
FISCAL OVERSIGHT COMMISSION**

COMMISSIONERS

Mike Sangiacomo (District 1)
Todd Mendoza (District 2)
Jean Kapolchok (District 3)

Bob Anderson (District 4)
Eric Koenigshofer (District 5)
Jeff Owen (Alternate)

APPROVED

Minutes for Meeting of December 5, 2013

Commissioner Mendoza called the meeting to order at 5:06 pm.

Commissioners Present: Mendoza, Kapolchok, Anderson, Koenigshofer (arrived at 5:40 pm)

Staff Present: Bill Keene, General Manager; Mary Dodge, Administrative & Fiscal Services Manager; Misti Arias, Program Manager-Acquisition; Sara Press, Associate Planner- Acquisition; Tom Robinson, Associate Planner-Conservation Planning; Stuart Martin, Land Acquisition Specialist; Kristine Acquino, Acquisition Assistant ; Sue Gallagher, Deputy County Counsel; James Botz, District Counsel (left at 5:15 pm), Lisa A. Pheatt, County Counsel, Sue Jackson, Deputy Clerk.

Others Present: Geoff Hornsby, Howard Levy, Duane De Witt

1. **Agenda Items to be Held or Taken Out of Order; Off Agenda Items.**

There were none.

2. **General Announcements Not Requiring Deliberation or Decision.**

General Manager, Bill Keene made the following announcements:

- The Cresta II acquisition is calendared to go before the Board of Directors on January 7, 2014.
- Kristine Acquino was hired by the District. Most recently, she worked for the Sonoma Land Trust and fills the position of Acquisition Assistant formerly held by DeAnna Kamber.

3. **Public Comment.**

Duane De Witt, a member of the public, thanked the District for the projects it has completed for the County. He spoke about a 7-acre parcel on Hearn Avenue adjacent to Southwest Community Park, currently on the market for \$300,000, and recommended that the Commission use this as a comparable when considering acquiring land for a future 1-acre community park. He encouraged the commission to acquire urban forests.

4. **Correspondence/Communication.**

There was none.

5. **Approval of Commission Minutes.**

On a motion by Commissioner Kapolchok and second by Commissioner Anderson, the minutes of November 7, 2013 were approved as submitted.

6. **Ad Hoc Committee Reports.**

Investment (Mendoza)

Nothing to report.

Review of County Services (Mendoza)

Nothing to report.

Stewardship (Mendoza, Sangiacomo)

Nothing to report.

Initial Public Access/Operations and Maintenance (Anderson, Koenigshofer)

Nothing to report.

Annual Report/Audit Report Review (Anderson, Kapolchok)

Commissioner Kapolchok reported that the committee reviewed the audit report prepared by Maze and Associates. She reported that the committee will execute a contract with James Botz to provide expert opinion and guidance to the committee in reaching decisions and taking actions.

7. **Vegetation Mapping and LIDAR Program Update.**

Tom Robinson presented an overview of the Vegetation Mapping and LIDAR Program, and reported on developments to date. The program, funded by multiple governmental agencies and The Nature Conservancy, will provide access to information that is vital to conservation planning. The data will be updated regularly and will be publicly available via Web.

8. **Closed Session.**

The Commission adjourned to closed session at 6:10 pm.

9. **Report on Closed Session.**

The Commission reconvened to open session at 8:05 pm and reported the following:

- The Guerneville Regional Park Phase 2 Matching Grant program was sent back to staff for further review.
- On a motion by Commissioner Koenigshofer and second by Commissioner Kapolchok, the Quitclaim of a portion of an Open Space Easement to the County of Sonoma for the Adobe Road Signal at East Washington Street project was approved to advance.
- On a motion by Commissioner Koenigshofer and second by Commissioner Kapolchok, the Pole Mountain project was approved to advance per the amended resolution, with all in favor.

10. **Suggested Next Meeting.** **January 9, 2014**

11. **Adjournment.**

Commissioner Mendoza adjourned the meeting at 8:15 pm.

Respectfully submitted,
Sue Jackson
Deputy Clerk