

**SONOMA COUNTY OPEN SPACE  
FISCAL OVERSIGHT COMMISSION**

**COMMISSIONERS**

**Mike Sangiacomo (Sonoma)**  
**Todd Mendoza (Petaluma)**  
**Regina De La Cruz (Rohnert Park)**

**Bob Anderson (Healdsburg)**  
**Eric Koenigshofer (Occidental)**  
**Jeff Owen (Alternate)**

**APPROVED**

**Minutes for the Meeting of December 1, 2016**

Commissioners Present: Todd Mendoza, Vice Chair; Eric Koenigshofer; Regina De La Cruz; Jeff Owen

Staff Present: Bill Keene, General Manager; Sheri Emerson, Program Manager – Stewardship; Kathleen Marsh, Stewardship Coordinator; Kelsey Setliff, Stewardship Technician, Shamus Rafferty, Stewardship Technician; Catherine Iantosca, Stewardship Technician; Robert Pittman, Counsel; Sue Jackson, Deputy Clerk/Recorder.

1. **Call to Order.**

Commissioner Mendoza called the meeting to order at 5:04 pm.

2. **Agenda Items to be Held or Taken Out of Order; Off Agenda Items.**

There were none.

3. **General Announcements Not Requiring Deliberation or Decision.**

Mr. Keene made the following announcements:

- The stewardship technician openings have been filled. Three technicians, Melina Hammer, Shamus Rafferty, and Catherine Iantosca were hired in October. They join Kelsey Setliff who was hired this past April. Ms. Setliff, Ms. Iantosca, and Mr. Rafferty were introduced to the Commission. Ms. Hammer was unable to attend. All were welcomed to the District by the Commission.
- On December 6<sup>th</sup>, the District and Sonoma County Regional Parks will present the Wendle property fee acquisition, the grant of a conservation easement and recreation conservation covenant, and the transfer of the Mark West properties to the County of Sonoma to the Board of Directors for consideration, adoption and authorization.
- Two management plans are being developed for District properties, (1) Wright Hill Ranch and (2) Calabazas.
- On January 11, 2017, the District will host the kick-off of its Comprehensive Plan. Details and invitations will be forthcoming.

4. **Public Comment.**

There was none.

5. **Correspondence/Communication.**

There was none.

6. **Approval of Commission Minutes.**

On a motion by Commissioner De La Cruz and second by Commissioner Koenigshofer, the minutes of October 13, 2016 were approved as revised.

7. **Financial Report.**

Mr. Keene presented the financial reports for September and October, 2016.

8. **Ad Hoc Committee Reports.**

No meetings were held.

9. **Mitigation Policy.**

Ms. Emerson presented an updated draft (dated 11/22/16) of "Guidelines for Evaluation off Environmental Mitigation-Related Proposals." Following a lengthy discussion, the Commission reserved formal comment pending outcome of the Advisory Committee's discussion at its regular meeting of December 8, 2016. The Commission requested that this item be placed on the Fiscal Oversight Commission agenda for January 5, 2017.

10. **Suggested Next Meeting.**            **January 5, 2017**

11. **Adjournment.**

The meeting adjourned at 6:30 pm.

Respectfully submitted,

Sue Jackson  
Deputy Clerk