

**SONOMA COUNTY OPEN SPACE
FISCAL OVERSIGHT COMMISSION**

COMMISSIONERS

Mike Sangiacomo (District 1)
Todd Mendoza (District 2)
Jean Kapolchok (District 3)

Bob Anderson (District 4)
Eric Koenigshofer (District 5)
Jeff Owen (Alternate)

APPROVED

Minutes for Meeting of October 3, 2013

Commissioner Mendoza called the meeting to order at 5:00 pm.

Commissioners Present: Mendoza, Kapolchok, Anderson, Koenigshofer, Owen (Alternate).

Staff Present: Bill Keene, General Manager; Mary Dodge, Administrative & Fiscal Services Manager; Sheri Emerson, Program Manager – Stewardship; Sara Press, Associate Planner- Acquisition; Sue Gallagher, Deputy County Counsel; Sue Jackson, Deputy Clerk.

1. Agenda Items to be Held or Taken Out of Order; Off Agenda Items.

There were none.

2. General Announcements Not Requiring Deliberation or Decision.

General Manager, Bill Keene made the following announcements:

- The East Slope Sonoma Mountain Trail project was approved by the Board of Directors on September 24, 2013.
- The Initial Public Access and Operations and Maintenance Policy will be heard by the Board of Directors on October 15, 2013.
- An Open Space Easement over the Hillick Ranch will be considered by the Board on October 8, 2013.

3. Public Comment.

Three members of the public signed the attendance log. Max Bloom and Joan Vilms addressed the Commission, reiterating their support of the Forever Forestville project and offering to be available to discuss the project and procedural activities toward its fulfillment should it be approved.

4. Correspondence/Communication.

There was none.

5. Approval of Commission Minutes.

On a motion by Commissioner Anderson and second by Commissioner Kapolchok, the minutes of September 5, 2013 were approved as submitted.

6. Ad Hoc Committee Reports.

Investment (Mendoza)

Nothing to report.

Review of County Services (Mendoza)

Nothing to report.

Stewardship (Mendoza, Sangiacomo)

The committee will schedule a meeting in mid-October.

Annual Report/Audit Report Review (Anderson, Kapolchok)

Nothing to report.

Initial Public Access/Operations and Maintenance (Anderson, Koenigshofer)

The committee held several meeting between September 6th and October 3rd to review the Initial Public Access, and Operations and Maintenance Policy presentation scheduled for the Board of Directors meeting on October 15th.

7. **Board Workshop Preparation: Operations & Maintenance.**

(Background: In a memo dated June 5, 2013, County Administrator Veronica Ferguson asked the District to hold a Board workshop to identify the classification of expenditures relating to the 10% O&M calculation for District-owned recreational lands. Session 1 was held by the FOC on August 1, 2013. Session 2 was held on September 5, 2013.)

Sheri Emerson presented a draft of the presentation that incorporated suggestions from previous review sessions. The Commission made further suggestions. The presentation will be finalized for the October 15, 2013, Board of Directors meeting.

On a motion by Commissioner Koenigshofer and second by Commissioner Anderson, the Commission endorsed the Staff Recommendations as follows:

- Capital expenditures as well as all other eligible expenditures that apply to managing and opening up recreational properties to public access should be included in the 10% cap, including capital expenditures from the beginning of Measure F
- Time limit on District contributions should remain three years from date of transfer
- Budgeting should be on an annual basis

9. **Closed Session.**

The Commission adjourned to closed session at 6:45 pm.

10. **Report on Closed Session.**

The Commission reconvened to open session at 7:15 pm and reported the following:

On a motion by Commissioner Koenigshofer and second by Commissioner Kapolchok, the Forever Forestville Matching Grant Project was approved to advance per the amended resolution, with all in favor.

11. **Suggested Next Meeting.** November 7, 2013

12. **Adjournment.**

Commissioner Mendoza adjourned the meeting at 7:25 pm.

Respectfully submitted,
Sue Jackson
Deputy Clerk