



SONOMA COUNTY OPEN SPACE  
FISCAL OVERSIGHT COMMISSION

COMMISSIONERS

Mike Sangiacomo (Sonoma)  
Jean Kapolchok (Santa Rosa)  
Bob Anderson (Healdsburg)

Patty Fata (Bodega Bay)  
Todd Mendoza (Petaluma)  
Jeff Owen (Alternate)

UNAPPROVED

Minutes for meeting of September 6, 2012

Commissioner Anderson called the Fiscal Oversight Commission meeting to order at 5:00.

Commissioners Present: Bob Anderson, Patty Fata, Jean Kapolchok (5:15-6:30 pm), Todd Mendoza (5:00-5:45 pm), Jeff Owen, Mike Sangiacomo

Staff Present: Bill Keene, General Manager; Christine Minkel, Administration and Fiscal Services Manager, Misti Arias, Conservation Program Manager; Karen Gaffney, Strategic Initiatives Manager, Sue Gallagher, Deputy County Counsel; Deanna Kamber, Assistant Planner; Tom Robinson, Conservation Planner, Sara Press, Associate Open Space Planner.

1. **Agenda Items to be Held or Taken Out of Order; Off Agenda Items.**

Commissioner Mendoza requested that Item 10 be moved to follow Item 6. Staff requested that Items 8 and 10 be switched. There were no off agenda items.

2. **General Announcements not Requiring Deliberation or Decision.**

Mr. Keene made the following announcements:

- a. The Matching Grant Program will go before the Board of Directors on September 18, 2012.
- b. The Taylor Mountain Master Plan will go before the Board of Directors on October 9, 2012.
- c. The Fee Lands Strategy will go before the Board of Directors on October 23, 2012.
- d. Commissioner Anderson and Mr. Keene will participate in a discussion with the Natural Resources Conservation Service (N.R.C.S.) to address local funding opportunities and ways in which public entities might leverage funding.

3. **Public Comment.**

There was none.

4. **Correspondence/Communication.**

There was none.

5. **Approval of Commission Minutes.**

The minutes of August 2, 2012 were approved as submitted, on a motion by Commissioner Mendoza, second by Commissioner Owen, with Commissioner Sangiacomo abstaining.

6. **Ad Hoc Subcommittee Reports.**

Commissioners Fata and Mendoza reported that the Investment and the Stewardship Ad Hoc Subcommittees met on September 6, 2012. They requested a meeting with a representative from

the Auditor's Office to discuss current and potential investment activities. They requested a breakdown of stewardship costs, per property, of properties identified as "Tier 2" (those that are held in fee and are not slated for conveyance to a specific entity at this time). There was discussion of forming an adhoc subcommittee to address "best and highest use" of land held by the District in fee, the outcome of which was that this discussion could be captured through the Stewardship AdHoc Subcommittee.

**7. AdHoc Subcommittee Assignment.**

Ms Arias requested formation of a "Fee Lands Transfer" AdHoc Subcommittee to define a process for the Fiscal Oversight Commission's role in Fee Lands transfer projects. The Commission approved the request. Commissioners Kapolchok and Owen were assigned to the subcommittee.

**8. Active/Pending Projects Update.**

Ms Arias reviewed the status of currently active and pending projects, including conservation easements in negotiation, matching grant projects, "Tier 1" fee-transfer projects and special projects. Commissioner Anderson asked that comments referring to the special projects reflect that all references to "eminent domain" specify that it is not the District that is issuing the eminent domain order.

**9. Matching Grant Program.**

Ms Kamber reviewed the District's recommendations for the 2011-12 Competitive Matching Grant Program funding. The recommendations will go before the Board of Directors for approval on September 18, 2012. If approved, the project implementation will occur in accordance with the approved matching grant guidelines.

**10. Orthophotography Product and Vegetation Mapping.**

Mr. Robinson presented an update on the Sonoma County Vegetation and Habitat Mapping Program, a high-resolution aerial imagery project that the District funded with several other partners including the County's Information Systems Department. The data will be a resource for not only County departments and agencies, but also for partnering organizations, and will provide accurate fine-scale information on vegetation and habitat to support planning and business enterprises. While the County currently has a vegetation map, it is outdated and of low quality. This Program will be a comprehensive County-wide vegetation and habitat map that will result in cost savings for the District and the County over the long term.

**11. FY 11/12 Financial Report.**

Ms Minkel presented the District's FY 11-12 Financial Reports with a focus on sales tax revenue and land management expenses.

**12. Adjournment.**

Commissioner Anderson adjourned the meeting at 7:45 pm.

**13. Suggested Next Meeting.                      **October 4, 2012****

Respectfully submitted,

Sue Jackson  
Deputy Clerk