

**SONOMA COUNTY OPEN SPACE
FISCAL OVERSIGHT COMMISSION**

COMMISSIONERS

Mike Sangiacomo (Sonoma)
Todd Mendoza (Petaluma)
Dee Swanhuysen (Sebastopol)

Bob Anderson (Healdsburg)
Eric Koenigshofer (Occidental)
Jeff Owen (Alternate)

APPROVED

Minutes for the Meeting of June 2, 2016

Commissioners Present: Bob Anderson, Chair; Todd Mendoza, Vice-Chair; Dee Swanhuysen, Chair Pro Tem (4:16 pm arrival); Eric Koenigshofer (5:05 pm arrival); Jeff Owen, Alternate.

Staff Present: Bill Keene, General Manager; Lisa Pheatt, Counsel; Mary Dodge, Administrative and Fiscal Services Manager; Christine Minkel, Administrative Aide to the Commission (4:45 pm arrival); Sue Jackson, Deputy Clerk/Recorder.

1. **Call to Order.**

Commissioner Anderson called the meeting to order at 4:16 pm.

2. **Agenda Items to be Held or Taken Out of Order; Off Agenda Items.**

There were none.

3. **General Announcements Not Requiring Deliberation or Decision.**

Mr. Keene made the following announcements:

- On May 10, 2016, the District presented a Conservation Easement Workshop to the Board of Directors which included an update on the Acquisition Program and focused on conservation easement acquisitions.
- On May 24, 2016, the District presented an update of the Conservation Planning program to the Board of Directors.
- On June 14, 2016, the District will present the NBS Government Finance Group Open Space Easement Fee Study to the Board of Directors. The District is requesting authorization to amend an existing agreement to perform a fee study related to monitoring Open Space Easements.

Commissioner Swanhuysen announced her receipt of letters from six cities in support of Community Separators: City of Petaluma, Town of Windsor, City of Healdsburg, City of Sebastopol, City of Cloverdale, and the City of Cotati. Petaluma, Windsor and Sebastopol stated support specifically for the purchase by the District of open spaces in community separators. (The letters are available for viewing at the District office.)

4. **Public Comment.**

There was none.

5. **Correspondence/Communication.**
There was none.
6. **Approval of Commission Minutes.**
On a motion by Alternate Commissioner Owen and second by Commissioner Swanhuyser, the minutes of May 5, 2016 were approved as submitted.
7. **Financial Report.**
The commissioners reviewed the financial report prepared by Mary Dodge, Administrative and Fiscal Services Manager.
8. **Commission Study Session on 2016 Priorities.**
Commission Chair Anderson led a discussion of the Commissions priorities for 2016. The Chairman's List of Topics and a summary of the discussion is available on request.
9. **Suggested Next Meeting.** Special Meeting to be held on July 21, 2016 @ 5:00 pm.
10. **Adjournment.**
On a motion by Commissioner Swanhuyser and second by Alternate Commissioner Swanhuyser, the meeting was adjourned at 6:35 pm.

Respectfully submitted,

Sue Jackson
Deputy Clerk