

**SONOMA COUNTY OPEN SPACE
FISCAL OVERSIGHT COMMISSION**

COMMISSIONERS

**Mike Sangiacomo (Sonoma)
Todd Mendoza (Petaluma)**

**Bob Anderson (Healdsburg)
Eric Koenigshofer (Occidental)
Jeff Owen (Alternate)**

APPROVED

Minutes for Meeting of April 3, 2014

Commissioner Mendoza called the meeting to order at 5:00 pm.

Commissioners Present: Koenigshofer, Mendoza, Owen.

Staff Present: Bill Keene, General Manager; Mary Dodge, Administrative & Fiscal Services Manager; Misti Arias, Program Manager – Acquisition; Sheri Emerson, Program Manager – Stewardship; Jacob Newell, Associate Planner – Stewardship; Alex Roa, Assistant Planner – Stewardship; Stuart Martin – Land Acquisition Specialist; Christine Minkel, Administrative Aide to the Commission; Sue Gallagher, Deputy County Counsel; Sue Jackson, Deputy Clerk.

Others Present:

1. **Agenda Items to be Held or Taken Out of Order; Off Agenda Items.**
There were none.
2. **General Announcements Not Requiring Deliberation or Decision.**
General Manager Bill Keene made the following announcements:
 - The Cresta II acquisition is expected to close on April 4, 2014
 - The deadline for submitting 2014 Matching Grant Program applications is April 11, 2014.
3. **Public Comment.**
There was none.
4. **Correspondence/Communication.**
There was none.
5. **Approval of Commission Minutes.**
On a motion by Alternate Commissioner Owen and second by Commissioner Koenigshofer the minutes of March 6, 2014 and March 20, 2014 were approved.
6. **Ad Hoc Committee Reports.**
Commissioner Mendoza had an initial meeting with Christine Minkel on March 24, 2014. In addition to assisting the Commission, Ms. Minkel will be asked to attend and to assist at each subcommittee meeting.

Commissioner Mendoza requested that he and the other commissioners receive the Revenue and Expenditure report on a monthly basis.

Investment and Long Term Planning (Mendoza/Owen)
Nothing to report.

Review of County Services (Mendoza)
Nothing to report.

Stewardship (Mendoza/Sangiaco)
The committee will schedule a meeting to address modifications to the proposal submitted.

Initial Public Access/Operations and Maintenance (Anderson, Koenigshofer)
The committee met on March 28, 2014 (Anderson, Koenigshofer, Keene, Arias, Minkel). A second meeting has been scheduled for April 25, 2014.

Annual Report/Audit Report Review (Anderson)
Nothing to report.

Matching Grant Program (Koenigshofer/Owen)
The committee met on March 28, 2014 (Koenigshofer, Owen, Acquino, Arias, Gallagher). Each project will be presented to the FOC at a future meeting. The committee will meet again on April 28, 2014 to discuss what improvements can be made to the program's reimbursement process.

7. **Closed Session.**

The Commission adjourned to closed session at 5:25 pm.

8. **Report on Closed Session.**

Resolution No. 2014-002

The Commission reconvened to Open Session at 6:55 pm and reported that they approved the resolution determining that the District is not paying more or receiving less than Fair Market Value for the acquisition of a trail easement by donation from Mr. Theodore L. Eliot, Jr. and Mrs. Patricia P. Eliot, trustees of the Eliot Trust.

9. **Suggested Next Meeting.** **May 1, 2014**

10. **Adjournment.**

Commissioner Mendoza adjourned the meeting at 6:45 pm.

Respectfully submitted,

Sue Jackson
Deputy Clerk