

**SONOMA COUNTY OPEN SPACE  
FISCAL OVERSIGHT COMMISSION**

**COMMISSIONERS**

**Mike Sangiacomo (Sonoma)  
Todd Mendoza (Petaluma)**

**Bob Anderson (Healdsburg)  
Eric Koenigshofer (Occidental)  
Jeff Owen (Alternate)**

**APPROVED**

**Minutes for Meeting of March 6, 2014**

Commissioner Mendoza called the meeting to order at 5:00 pm.

Commissioners Present: Anderson, Koenigshofer, Mendoza, Owen, Sangiacomo.

Staff Present: Bill Keene, General Manager; Mary Dodge, Administrative & Fiscal Services Manager; Sheri Emerson, Program Manager – Stewardship; Jacob Newell, Associate Planner – Stewardship; James Botz, District Special Counsel; Sue Jackson, Deputy Clerk.

Others Present:

1. **Agenda Items to be Held or Taken Out of Order; Off Agenda Items.**

There were none.

2. **General Announcements Not Requiring Deliberation or Decision.**

General Manager Bill Keene made the following announcements:

- The Cresta II property fee acquisition was approved by the Board of Directors on January 28, 2014.
- The 2014 Matching Grant Program workshop, lead by Kristine Acquino, Acquisition Assistant – Stewardship, was held on February 27, 2014. Approximately 40 participants attended.

3. **Public Comment.**

There was none.

4. **Correspondence/Communication.**

There was none.

5. **Approval of Commission Minutes.**

On a motion by Commissioner Anderson and second by Commissioner Sangiacomo the minutes of February 6, 2014 were approved as corrected, with Commissioner Koenigshofer abstaining.

6. **Ad Hoc Committee Reports.**

Investment and Long Term Planning (Mendoza/Owen)  
Nothing to report.

Review of County Services (Mendoza)

Nothing to report.

Stewardship (Mendoza/Sangiaco)

The committee met with the sole bidder on the Stewardship Reserve Fund Review. The final cost is under negotiation.

Initial Public Access/Operations and Maintenance (Anderson, Koenigshofer)

Commissioner Anderson requested that the subcommittee meet to review how "initial public access" is defined and managed. The meeting will be scheduled as requested.

Annual Report/Audit Report Review (Anderson)

Nothing to report.

Matching Grant Program (Koenigshofer/Owen)

Nothing to report.

7. **Agreement for Staff Assignment.**

**Minute Order No. 11**

Mr. Keene submitted a letter to the Commission requesting they approve the hiring of Christine Minkel as extra-help to assist the Commission in the performance of tasks assigned per Board of Supervisors Resolution No. 10-0832. Commissioner Anderson spoke in support. On a motion by Commissioner Koenigshofer and second by Commissioner Sangiacomo, the action was ordered unanimously.

8. **Closed Session.**

The Commission adjourned to closed session at 5:25 pm.

9. **Report on Closed Session.**

The Commission reconvened to Open Session at 6:40 pm and reported that they provided instruction to staff and requested additional information on the project.

10. **Suggested Next Meeting.**                    **March 20, 2014**

11. **Adjournment.**

Commissioner Mendoza adjourned the meeting at 6:45 pm.

Respectfully submitted,

Sue Jackson  
Deputy Clerk