



# SONOMA COUNTY OPEN SPACE FISCAL OVERSIGHT COMMISSION

## COMMISSIONERS

Mike Sangiacomo (Sonoma)  
Jean Kapolchok (Santa Rosa)  
Bob Anderson (Healdsburg)

Patty Fata (Bodega Bay)  
Todd Mendoza (Petaluma)  
Jeff Owen (Alternate)

## Minutes for the meeting of March 1, 2012

Commissioner Anderson called the meeting of the Fiscal Oversight Commission to order at 5:03 pm.

Commissioners Present: Bob Anderson, Jean Kapolchok, Todd Mendoza, Jeff Owen (Alternate)

Staff Present: Bill Keene, General Manager; Christine Minkel, Administrative and Fiscal Services Manager; Karen Gaffney, Strategic Initiatives Manager; James Botz, District Counsel; Sue Jackson, Deputy Clerk.

1. **Agenda Items to be Held or Taken Out of Order; Off Agenda Items.**

There were none.

2. **General Announcements not Requiring Deliberation or Decision.**

There were none.

3. **Public Comment.**

There was none.

4. **Correspondence/Communication.**

There was none.

5. **Approval of Commission Minutes.**

On a motion by Commissioner Owen and second by Commissioner Kapolchok, the minutes of February 2, 2012 were approved as written. On a motion by Commissioner Mendoza and second by Commissioner Owen, the minutes of the combined Fiscal Oversight Commission and the Advisory Committee meeting on February 9, 2012 were approved as written, with Commissioner Kapolchok abstaining.

6. **Funding Update – the Moore Foundation and The Nature Conservancy.**

Strategic Initiatives Manager Gaffney provided an update on two funding sources: the Moore Foundation and The Nature Conservancy. Both sources have committed

funding support in the form of grants to the District. Ms Gaffney described the criteria for the grants as well as the impact the support will have on District programs. The commission expressed gratitude to the Moore Foundation and The Nature Conservancy for their support, and to Ms Gaffney for her work securing the funding. (A copy of the presentation slides is available on request.)

7. **Ad Hoc Subcommittee Reports.**

There were none.

8. **District 3-Year Work Plan Update.**

General Manager Keene informed the Commission that the District's 3-Year Work Plan document is in review, having been vetted to stakeholders at several meetings over the past few weeks. The Plan is scheduled to go before the District's Board of Directors on March 27, 2012, during the afternoon session.

9. **District Financial Update.**

General Manager Keene presented the District's Financial Update, consisting of historical information, the District's present condition, and future expectations and strategies. The presentation will be given to the District's Board of Directors on March 13, 2012, during the afternoon session. The commissioners provided comments and suggested clarifying edits, with a focus on ensuring that the information is described at a level that is easily understood by the general public. Commissioner Owen commented that the sales tax projections included in the District's long-term plan were reasonable and conservative. (A copy of the presentation slides is available on request.)

10. **Suggested Next Meeting. April 5, 2012**

11. **Adjournment.**

The meeting was adjourned at 7:12 pm.

Respectfully submitted,

Sue Jackson  
Deputy Clerk/Recorder