

# SONOMA COUNTY OPEN SPACE FISCAL OVERSIGHT COMMISSION

## COMMISSIONERS

**Mike Sangiacomo (Sonoma)**  
**Todd Mendoza (Petaluma)**  
**Jean Kapolchok (Santa Rosa)**

**Bob Anderson (Healdsburg)**  
**Eric Koenigshofer (Occidental)**  
**Jeff Owen (Alternate)**

## APPROVED

### Minutes for Meeting of January 9, 2014

Commissioner Sangiacomo called the meeting to order at 5:05 pm.

Commissioners Present: Anderson, Kapolchok, Koenigshofer, Mendoza, Owen, Sangiacomo.

Staff Present: Bill Keene, General Manager; Mary Dodge, Administrative & Fiscal Services Manager; Misti Arias, Program Manager - Acquisition; Sheri Emerson, Program Manager - Stewardship; Stuart Martin, Land Acquisition Specialist; Kristine Acquino, Acquisition Assistant; Alex Roa, Assistant Planner - Stewardship; James Botz, District Special Counsel; Sue Jackson, Deputy Clerk.

Others Present: Elizabeth Tyree and Mark Cleveland, Sonoma County Regional Parks

1. **Agenda Items to be Held or Taken Out of Order; Off Agenda Items.**

There were none.

2. **General Announcements Not Requiring Deliberation or Decision.**

General Manager Bill Keene made the following announcements:

- **Media:** The Press Democrat will run an article about the "Callahan Property," owned by Raja Development Corp. The property abuts the 152-acre Healdsburg Ridge Open Space Preserve. The District holds a conversation easement over much of the Callahan property. The focus of the news article will be public access, and how access over restricted portions should be managed.
- **East Slope Sonoma Mountain Ridge Trail:** A Request for Proposals will be issued mid-March for trail construction.
- **Matching Grant Cycle:** The District will request that an Ad-Hoc Committee be formed to support the Matching Grant 2014 cycle.
- **Operations & Maintenance:** Sonoma County Regional Parks is taking an item to its Board of Supervisors in February regarding the cost of maintaining parks. At a later date, the District will ask its Board of Directors for direction in clarifying the terms of "public access."
- **APOSD Management Review:** The District will request that the Fiscal Oversight Commission be able to meet with Moss Adams early in the review process.

3. **Public Comment.**

There was none.

4. **Election of Officers.**

On a motion by Commissioner Koenigshofer and second by Commissioner Kapolchok, the rotation of officers was unanimously approved as submitted: Todd Mendoza , Chair; Jean Kapolchok, Vice Chair; Bob Anderson, Chair ProTem.

5. **Correspondence/Communication.**

There was none.

6. **Approval of Commission Minutes.**

On a motion by Commissioner Anderson and second by Commissioner Kapolchok, the minutes of December 5, 2013 were approved as submitted, with Commissioner Sangiacomo abstaining.

7. **Ad Hoc Committee Reports.**

Investment (Mendoza)

Nothing to report.

Review of County Services (Mendoza)

Nothing to report.

Stewardship (Mendoza)

Nothing to report. Commissioner Koenigshofer asked if the District has a policy for signage on District-protected lands. The chair suggested adding the item to a future agenda. Commissioner Koenigshofer withdrew his question.

Initial Public Access/Operations and Maintenance (Anderson, Koenigshofer)

Nothing to report.

Annual Report/Audit Report Review (Anderson, Kapolchok)

The committee met on December 13<sup>th</sup> and will present a report to the Commission at the February or March meeting.

8. **Creation of Ad Hoc Committees for 2014 and Assignment of Commissioners.**

Investment and Long-Range Planning (Mendoza, Owen)

Previously titled "Investment," the Committee tasks were expanded. The committee was renamed "Investment and Long Range Planning" to reflect the new tasks. Alternate Commissioner Owen was appointed to the committee. Commissioner Mendoza will continue to serve on the committee.

Review of County Services (Mendoza, Kapolchok)

Commissioner Kapolchok was appointed to the committee. Commissioner Mendoza will continue to serve on the committee.

Stewardship (Mendoza, Sangiacomo)

The committee will evaluate the long-term cost of conservation easement monitoring. Commissioners Mendoza and Sangiacomo will continue to serve on the committee.

Operations and Maintenance (Anderson, Koenigshofer)

Commissioners Anderson and Koenigshofer will continue to serve on the committee.

Annual Report/Audit Report Review (Anderson, Kapolchok)

Commissioners Anderson and Kapolchok will continue to serve on the committee.

Matching Grant Program (Koenigshofer, Owen)

Ms Arias requested the creation of the committee and described the task(s) involved. The committee will collaborate with members of the Advisory Committee in evaluating matching grant applications. Commissioners Koenigshofer and Owen were appointed to the committee.

9. **Guerneville River Park Phase II Matching Grant Project.** **Resolution No.: 2014-001**

Mr. Martin presented an overview of the Guerneville River Park Phase II Matching Grant Project. On a motion by Commissioner Koenigshofer and second by Commissioner Sangiacomo, the project was unanimously approved to advance per the resolution.

10. **Work Plan Metrics Update.**

Mr. Keene requested feedback on the format and content of the interim performance report of progress on the District's 3-Year Workplan (2012-2015). The Commission requested clarification of the purpose of the report, and provided recommendations for improvement. The Commission recommended that an informational, less detailed report that focuses on the progress for transferring properties be submitted to the District's Board of Directors.

11. **Suggested Next Meeting.** **February 6, 2014**

12. **Adjournment.**

Commissioner Mendoza adjourned the meeting at 6:50 pm.

Respectfully submitted,  
Sue Jackson  
Deputy Clerk