

**SONOMA COUNTY OPEN SPACE
FISCAL OVERSIGHT COMMISSION**

COMMISSIONERS

Mike Sangiacomo (Sonoma)
Todd Mendoza (Petaluma)
Dee Swanhuysen (Sebastopol)

Bob Anderson (Healdsburg)
Eric Koenigshofer (Occidental)
Jeff Owen (Alternate)

APPROVED

Minutes for Meeting of January 15, 2015

Commissioner Mendoza called the meeting to order at 5:00 pm.

Commissioners Present: Anderson, Koenigshofer (Commissioner Koenigshofer departed the meeting at 5:26pm), Mendoza, Swanhuysen.

Staff Present: Bill Keene, General Manager; Mary Dodge, Fiscal and Administrative Services Manager; Misti Arias, Program Manager-Acquisitions; Sara Press, Land Acquisition Associate; Sue Gallagher, Counsel; Christine Minkel, Administrative Aide to the Commission, Sue Jackson, Deputy Clerk/Recorder, Fiscal Oversight Commission.

Also Present: Steve Brady, Storm Water and Creeks, City of Santa Rosa; Robert Pittman, Counsel; Martha (Marty) McCoy, Counsel.

1. Election of Officers.

Minute Order 12

The following officers were elected for Calendar 2015:

Chair: Eric Koenigshofer (motion by Mendoza; second by Anderson)

Vice Chair: Bob Anderson (motion by Swanhuysen; second by Mendoza)

Chair Pro Tem: Mendoza (motion by Anderson; second by Koenigshofer)

(Note: Commissioner Koenigshofer assumed leadership of the meeting after his election to Chair.)

2. Agenda Items to be Held or Taken Out of Order; Off Agenda Items.

Due to time constraints and the absence of the full commission, the following items were moved or held over to the next regular meeting:

Item 7. Ad Hoc Committee Reports, including Review of Commission's 4th Report to the Board of Directors, was held over to February 5th.

Item 8. Creation of Ad Hoc Committees for 2015 and Assignment of Commissioners was held over to February 5th.

Item 9. Colgan Creek Restoration Phase 3 – Matching Grant Project was moved to Item 7.

Item 10. Role of the Fiscal Oversight Commission was moved to Item 8.

3. General Announcements Not Requiring Deliberation or Decision.

Commissioner Mendoza requested that the Commission's FY 15/16 Budget be the same budget as FY 14/15. Mr. Keene and Ms. Dodge concurred and mentioned that the District is preparing a two-year budget and will bring details of that process back to the Commission at the February meeting.

4. **Public Comment.**

There was none.

5. **Correspondence/Communication.**

The Bay Area News Group sent a written request for data on Commission stipends and expenditure reimbursements for Calendar 2014. The District responded to the request on January 15, 2015.

6. **Approval of Commission Minutes.**

On a motion by Commissioner Anderson and second by Commissioner Mendoza, the minutes of November 6, 2014 were approved as submitted.

7. **Ad Hoc Committee Reports.**

This item was held over to the February 5th meeting.

8. **Creation of Ad Hoc Committees for 2015 and Assignment of Commissioners.**

This item was held over to the February 5th meeting.

9. **Colgan Creek Restoration Phase 3 – Matching Grant Project.**

Ms. Press provided information on the project beginning with a recap of Phase 1 and Phase 2, and details of Phase 3 of the matching grant project. The grant recipient, the City of Santa Rosa, was represented by Steve Brady from the “Storm Water and Creeks” program. The project is expected to go before the District’s Board of Directors in 2015.

(Note: Due to a prior commitment, Commissioner Koenigshofer left the meeting at 5:26 pm. Commissioner Anderson assumed leadership of the meeting.)

10. **Role of the Fiscal Oversight Commission.**

Note: This is the first of two or more discussion sessions related to the “Role of the Fiscal Oversight Commission.”

Mr. Keene presented an overview of the history and evolution of the District’s governance, including current specific duties of the FOC per Resolution No. 10-0832. Staff presented two recommendations for potential revisions to Resolution No. 10-0832; specific to 3(A)(3), the Commission’s review of the District’s procurement practices and to 3(F), the Commission’s review of the fair market value on conveyed recreational properties. The item was continued to the February meeting at which time the Commission will provide input on the revisions proposed by staff, as well as any revisions it may recommend. The intent is to provide a draft revised resolution and contract at the Board Workshop tentatively scheduled for April 2015.

11. **Adjournment.**

Commissioner Anderson adjourned the meeting at 6:07 pm.

Suggested Next Meeting: February 5, 2015

Respectfully submitted,

Sue Jackson
Deputy Clerk/Recorder