

**SONOMA COUNTY OPEN SPACE
FISCAL OVERSIGHT COMMISSION**

COMMISSIONERS

Mike Sangiacomo (Sonoma)
Todd Mendoza (Petaluma)
Regina De La Cruz (Rohnert Park)

Bob Anderson (Healdsburg)
Eric Koenigshofer (Occidental)
Jeff Owen (Alternate)

APPROVED

Minutes for the Meeting of November 1, 2018

Commissioners Present: Mike Sangiacomo (Chair) Regina De La Cruz (Vice Chair), Eric Koenigshofer (Chair Pro Tem), Bob Anderson,

Staff Present: Bill Keene, General Manager; Mary Dodge, Administrative and Fiscal Services Manager; Sheri Emerson, Program Manager – Stewardship; Sue Jackson, Deputy Clerk.

Also Present: Lloyd deLlamas, Executive Chairman, Hinderliter, deLlamas & Associates.

1. **Call to Order.**

Commissioner Sangiacomo called the meeting to order at 5:02 p.m.

2. **Agenda Items to be Held or Taken Out of Order; Off Agenda Items.**

There were none.

3. **General Announcements Not Requiring Deliberation or Decision.**

Bill Keene made the following announcements:

- Graton Community Park Matching Grant Project, the 2018 Matching Grant Program Funding Recommendations, Wilroth Conservation Easement Amendment, and the Mattos Dairy SALCP Grant Application are expected to go before the Board of Directors on November 13, 2018.
- The Ag + Open Space Contract Amendments and Extensions, and the Weeks Ranch North and Weeks Ranch South Conservation Easement Acquisitions, and Rips Redwoods Offers to Dedicate are expected to go before the Board of Directors on December 11, 2018.

4. **Public Comment.**

There was none.

5. **Correspondence/Communication.**

There was none.

6. **Approval of Minutes.** On a motion by Commissioner Anderson and second by Commissioner De La Cruz, the October 4, 2018 minutes were approved as submitted, with Commissioner Sangiacomo abstaining.

7. **Financial Report.**

Mary Dodge reviewed the monthly financial statements for September 2018.

8. **Ad Hoc Committee Reports.**

- Annual Report/Audit Review (Anderson/Owen)

The subcommittee reported a meeting on October 16th with staff from the Auditor-Controller-Treasurer-Tax Collector's Office.

- Matching Grant Program (Koenigshofer/Owen) – Nothing to report
- Stewardship Reserve and Finances (Mendoza/ Sangiacomo) – Nothing to report
- Real Estate Options (Mendoza/Owen) – Nothing to report
- Fire Recovery Review (Anderson/Koenigshofer)

The subcommittee reported that a meeting has been requested, and that a date is yet to be confirmed.

9. **Sales (Transactions) Tax Audit & Analysis Update.**

Lloyd DeLlamas reviewed the process for the State's collection and distribution of transaction taxes, and provided comparative data analysis for the last few years.

10. **Stewardship Workshop.**

Sheri Emerson previewed the Stewardship Update and Reserve agenda item currently scheduled for presentation to the Board of Directors on January 8, 2019. The update includes a revision of the 2005 Stewardship Manual, now titled "the Sonoma County Agricultural Preservation and Open Space District Stewardship Policy. The Commission reviewed the print material as well as the accompanying slide presentation. The Commission provided comment, recommendations, and direction to staff for the upcoming presentation to the Board of Directors.

A discussion of "open space easements" followed. Bill Keene recommended that the Commission write a letter to the Board of Directors expressing the Commission's concerns about conservation easements, and about issues related to open space easements.

Commissioner Koenigshofer requested that staff determine the number of open space easements held by the District that meet the District's easement criteria.

The Commission directed that a discussion of the Stewardship presentation to the Board of Directors be added to the December agenda.

11. **Suggested Next Meeting.** December 6, 2018

12. **Adjournment.**

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Sue Jackson
Deputy Clerk