

**SONOMA COUNTY OPEN SPACE  
FISCAL OVERSIGHT COMMISSION**

**COMMISSIONERS**

**Mike Sangiacomo (Sonoma)**  
**Todd Mendoza (Petaluma)**  
**Regina De La Cruz (Rohnert Park)**

**Bob Anderson (Healdsburg)**  
**Eric Koenigshofer (Occidental)**  
**Jeff Owen (Alternate)**

**Minutes for the Meeting of May 2, 2019**

Commissioners Present: Bob Anderson (Vice Chair), Eric Koenigshofer (Chair Pro Tem), Mike Sangiacomo (arrived 5:03 p.m.), Jeff Owen (Alternate)

Staff Present: Bill Keene, General Manager; Lisa Pheatt, Counsel; Julie Mefferd, Administrative and Fiscal Services Manager; Sheri Emerson, Stewardship Manager; Jennifer Kuszmar, Matching Grant Coordinator; Allison Schichtel, GIS Analyst; Monica Delmartini, Associate Planner; Stephanie Tavares-Buhler, Senior Acquisition Specialist; Sara Ortiz, Administrative Aide.

1. **Call to Order.**

Vice Chair Anderson called the meeting to order at 5:00 p.m.

2. **Agenda Items to be Held or Taken Out of Order; Off Agenda Items.**

There was none.

3. **General Announcements Not Requiring Deliberation or Decision.**

Bill Keene made the following announcements:

- Welcome Julie Mefferd, new Administrative and Fiscal Services Manager
- Porterfield Creek official opening on May 11
- The Sonoma Valley Wildlands Collaborative, of which the District is a member, was just awarded a \$1,055,575 CalFire Fire Prevention Grant to carry out fuel treatments in the Sonoma Valley

4. **Public Comment.**

Duane Dewitt spoke in support of Roseland projects. He advocated for not spending any District funds to support projects to support the Sonoma-Marine Area Rail Transit (SMART); no more buying land to pave it.

5. **Correspondence/Communication.**

There was none.

6. **Approval of Minutes.**

On a motion by Commissioner Owen and a second by Commissioner Sangiacomo, the April 4, 2019 minutes were approved.

7. **Financial Report.**

Bill Keene reviewed the monthly financial statements for March 2019.

8. **Approval of Annual Report**

Discussion of the Seventh Annual Report. Commissioners requested an update to the date and that language regarding the Stewardship Reserve be added to the document. On a motion by Commissioner Koenigshofer and a second by Commissioner Owen, the Commission approved the Annual Report with the proposed amendments and once it has been re-submitted to the subcommittee for review.

9. **Ad Hoc Committee Reports.**

- Annual Report/Audit Review (Anderson/Owen) – Nothing to report
- Matching Grant Program (Koenigshofer/Owen) – Nothing to report
- Real Estate Options (Mendoza/Owen) – Nothing to report
- Fire Recovery Policy and Review (Anderson/Koenigshofer) – Nothing to report

10. **Matching Grant Program Updates**

Jennifer Kuszmar gave a presentation on updates to the Matching Grant Program (MGP) including highlights from a few MGP projects, schedule for MGP guidelines update and the 2020 funding cycle, Vital Lands Initiative and MGP considerations, and MGP subcommittee recusal.

11. **Fire Recovery Report**

Sheri Emerson, Allison Schichtel, and Monica Delmartini gave a presentation on the damage from the 2017 Sonoma Complex on District-owned property, the District's role in the response to the fires, post-fire land management, post-fire planning & assessment, and the status of FEMA reimbursements.

12. **Suggested Next Meeting.** June 6, 2019

13. **Adjournment.**

The meeting was adjourned at 7:19 p.m.

Respectfully submitted,

Sara Ortiz  
Deputy Clerk