

**SONOMA COUNTY OPEN SPACE
FISCAL OVERSIGHT COMMISSION**

COMMISSIONERS

Mike Sangiacomo (Sonoma)
Todd Mendoza (Petaluma)
Regina De La Cruz (Rohnert Park)

Bob Anderson (Healdsburg)
Eric Koenigshofer (Occidental)
Jeff Owen (Alternate)

APPROVED

Minutes for the Meeting of February 7, 2019

Commissioners Present: Regina De La Cruz (Chair), Bob Anderson (Vice Chair), Eric Koenigshofer (Chair Pro Tem), Mike Sangiacomo, Jeff Owen (Alternate)

Staff Present: Bill Keene, General Manager; Lisa Pheatt, Counsel; Misti Arias, Program Manager – Acquisition; Sara Press, Land Acquisition Associate – Acquisitions; Sara Ortiz, Administrative Aide; Indigo Bannister, Extra Help – Technician.

1. Call to Order.

Commissioner De La Cruz called the meeting to order at 5:01 p.m.

2. Agenda Items to be Held or Taken Out of Order; Off Agenda Items.
There were none.

3. General Announcements Not Requiring Deliberation or Decision.

Bill Keene made the following announcements:

- Colliss Settlement Agreement is expected to go before the Board of Directors on February 26, 2019.
- Healdsburg Ridge Open Space Preserve Transfer is expected to go before the Board of Directors on March 12, 2019.
- SMART Hearn to Bellevue Matching Grant Project is expected to go before the Board of Directors on March 19, 2019.
- Stewardship Workshop is expected to go before the Board of Directors on July 23, 2019.
- Sheri Emerson, Stewardship Program Manager, will return to the Commission next month with the Stewardship policy.

4. Public Comment.

There was none.

5. Correspondence/Communication.

There was none.

6. **Approval of Minutes.**

On a motion by Commissioner Anderson and a second by Commissioner Koenigshofer, the December 6, 2018 minutes were approved and submitted, with Commissioner Owen abstaining.

On a motion by Commissioner Owen and a second by Commissioner Anderson, the January 17, 2019 minutes were approved and submitted, with Commissioner De La Cruz and Commissioner Sangiacomo abstaining.

7. **Financial Report.**

Bill Keene notified the Commission that Mary Dodge, Administrative and Fiscal Manager, is out of town and will be able to answer any questions regarding the financial report ending December 31, 2018 upon her return.

Notes:

Alternate Commissioner Owen questioned if there is a statutory requirement on when the State of California releases tax funds to the District.

Lisa Pheatt, Deputy County Counsel, will update the Commission.

Alternate Commissioner Owen questioned if we pay the State of California for the tax funds based on the total balance.

The Commission will pose these questions to Lloyd de Llamas of Hinderliter, de Llamas, & Associates the next time he appears before the Commission.

8. **Ad Hoc Committee Reports.**

- Annual Report/Audit Review (Anderson/Owen) – Nothing to report
- Matching Grant Program (Koenigshofer/Owen) – Nothing to report
- Stewardship Reserve and Finances (Mendoza/ Sangiacomo) – Nothing to report
- Real Estate Options (Mendoza/Owen) – Nothing to report
- Fire Recovery Policy and Review (Anderson/Koenigshofer) – Nothing to report

9. **Creation of Ad Hoc Committees for 2019 and Assignment of Commissioners.**

Ad hoc committees were formed and commissioners were assigned as follows:

- Annual Report/Audit Review (Anderson/Owen)
- Matching Grant Program (De La Cruz/Owen)
- Real Estate Options (Koenigshofer/Owen)
- Fire Recovery Policy and Review (Anderson/Koenigshofer)

Stewardship Reserve and Finances was made into a standing agenda item.

10. **Closed Session.**

The Commission adjourned to Closed Session at 5:14 p.m.

11. **Report on Closed Session.**

The Commission reconvened to Open Session at 6:14 p.m. and reported the following:

Healdsburg Ridge Properties Transfer

Resolution 2019-002

On a motion by Commissioner Anderson and second by Commissioner De La Cruz, the Commission determined that the cumulative value of the encumbrances at least equals the fair market value of the Healdsburg Ridge Open Space Preserve.

747 Mendocino Avenue, Santa Rosa Purchase

Resolution 2019-003

On a motion by Commissioner Koenigshofer and second by Alternate Commissioner Owen, the Commission determined that the acquisition price for 747 Mendocino Avenue, Santa Rosa does not exceed Fair Market Value.

Notes: Since Arlene Allsman, owner of 747 Mendocino Avenue, has said she needs time to find another property to purchase for a 1031 Exchange, Commissioner Koenigshofer suggested that once the District is ready to purchase the building, rent for the succeeding months go towards the purchase price.

12. **Suggested Next Meeting.** March 7, 2019

13. **Adjournment.**

The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Sara Ortiz
Deputy Clerk