

**SONOMA COUNTY OPEN SPACE
FISCAL OVERSIGHT COMMISSION**

COMMISSIONERS

Mike Sangiacomo (Sonoma)
Todd Mendoza (Petaluma)
Regina De La Cruz (Rohnert Park)

Bob Anderson (Healdsburg)
Eric Koenigshofer (Occidental)
Jeff Owen (Alternate)

Minutes for the Meeting of December 6, 2018

Commissioners Present: Mike Sangiacomo (Chair), Eric Koenigshofer (Chair Pro Tem), Bob Anderson

Staff Present: Bill Keene, General Manager; Lisa Pheatt, Counsel; Mary Dodge, Administrative and Fiscal Services Manager; Sheri Emerson, Program Manager – Stewardship; Stuart Martin, Land Acquisition Specialist; Indigo Bannister, Extra Help – Technician; Sue Jackson, Deputy Clerk.

Also Present: Geoff Hornsby, Geoff Hornsby Real Estate Consulting and Acquisition Services

1. Call to Order.

Commissioner Sangiacomo called the meeting to order at 5:00 p.m.

2. Agenda Items to be Held or Taken Out of Order; Off Agenda Items.

- Item 5-Distribution of the Basic Financial Statements for the Fiscal Year ended June 30, 2018 and the Independent Accountants Report on Applying Agreed Upon Procedures related to Initial Public Access, Operation & Maintenance will be removed from the agenda, and will be agendized for the January 2019 regular meeting.
- Bill Keene requested that Item 10-Closed Session precede Item 9-Stewardship Workshop Policy.

3. General Announcements Not Requiring Deliberation or Decision.

Bill Keene made the following announcements:

- Weeks Ranch Conservation Easement Acquisitions is expected to go before the Board of Directors on December 11, 2018.
- Rips Redwoods Offers of Dedication is expected to go before the Board of Directors and the Board of Supervisors on December 11, 2018.
- The County Administrator's Office will provide an update on the status of recovery operations following the October 2017 Sonoma Complex Fires. The District partially funded the Office of Recovery and Resiliency which is responsible for the development of a post-fire County-wide plan.
- Mark West Creek Regional Park & Open Space Preserve Transfer the Acquisition closed mid-November, 2018.
- Stuart Martin will retire from his position with the District on December 17, 2018.

- Mary Dodge will retire from her position with the District at the end of March, 2019.
4. **Public Comment.**
There was none.
 5. **Correspondence/Communication.**
There was none. (See Item 2 above)
 6. **Approval of Minutes.** On a motion by Commissioner Koenigshofer and second by Commissioner Anderson, the November 1, 2018 minutes were approved as submitted.
 7. **Financial Report.**
Mary Dodge reviewed the monthly financial statements for October 2018.
The Note at the conclusion of page 2 was corrected to read:
“Note: Sales tax collected as of October 2017 was \$3,845,430. Current collections are a 3% increase over the prior year. The slowdown of processing by the Board of Equalization continues to be reflected in tax receipts. Projections are that actual tax receipts are 4.2% higher than the previous year.”
 8. **Ad Hoc Committee Reports.**
 - Annual Report/Audit Review (Anderson/Owen) – Nothing to report
 - Matching Grant Program (Koenigshofer/Owen) – Nothing to report
 - Stewardship Reserve and Finances (Mendoza/ Sangiacomo) – Nothing to report
 - Real Estate Options (Mendoza/Owen) – Nothing to report
 - Fire Recovery Policy and Review (Anderson/Koenigshofer) – Nothing to report
 9. **Closed Session.**
The Commission adjourned to Closed Session at 5:25 p.m.
 10. **Report on Closed Session.**
The Commission reconvened to Open Session at 6:35 p.m. and reported the following:

Conference with Real Property Negotiator – 747 Mendocino Avenue, Santa Rosa
The Commission took no action. The item will be continued at the January 2019 regular meeting.
 11. **Stewardship Policy.**
The Stewardship Policy discussion, originally agendized for presentation to the Board of Directors in December 2018, has been moved to the April 2, 2019 meeting. The Commission will review and provide input on the presentation over the next few regular meetings of the Fiscal Oversight Commission.
 12. **Suggested Next Meeting.** January 3, 2019
 13. **Adjournment.**

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Sue Jackson
Deputy Clerk