

**SONOMA COUNTY OPEN SPACE  
FISCAL OVERSIGHT COMMISSION**

**COMMISSIONERS**

**Mike Sangiacomo (Sonoma)**  
**Todd Mendoza (Petaluma)**  
**Regina De La Cruz (Rohnert Park)**

**Bob Anderson (Healdsburg)**  
**Eric Koenigshofer (Occidental)**  
**Jeff Owen (Alternate)**

**APPROVED**

**Minutes for the Meeting of January 5, 2017**

Commissioners Present: Bob Anderson, Chair; Todd Mendoza, Vice-Chair; Regina De La Cruz; Eric Koenigshofer; Mike Sangiacomo; Jeff Owen, Alternate.

Staff Present: Bill Keene, General Manager; Sheri Emerson, Program Manager – Stewardship; Mary Dodge, Administration & Fiscal Services Manager; Kathleen Marsh, Stewardship Coordinator; Shamus Rafferty, Stewardship Technician; Catherine Iantosca, Stewardship Technician; Lisa Pheatt, Deputy County Counsel; Sue Jackson, Deputy Clerk/Recorder.

Also Present: Howard Levy, Ward Levy Appraisal Group, Inc.

1. **Call to Order.**

Commissioner Anderson called the meeting to order at 5:01 pm.

2. **Election of Officers.** (Commission Rules of Governance – Rule 12) **[Minute Order 15]**

On a nomination by Commissioner Anderson, Commissioner Mendoza was elected Chair. On a nomination by Commissioner Koenigshofer, Commissioner De La Cruz was elected Vice Chair. On a nomination by Commissioner Mendoza, Commissioner Sangiacomo was elected Chair Pro Tempore. Following the election, Commissioner Mendoza chaired the meeting.

3. **Agenda Items to be Held or Taken Out of Order; Off Agenda Items.**

Agenda Item 10. Creation of Ad Hoc Committees for 2017 and Assignment of Commissioners was moved to follow Agenda Item 2. Election of Officers.

10. **Creation of Ad Hoc Committees for 2017 and Assignment of Commissioners.**

(Taken Out of Order)

The Commission reviewed the tasks assigned to the existing committees and determined that the tasks had been completed. On a motion by Commissioner Koenigshofer and second by Commissioner Sangiacomo, all existing ad hoc committees were disbanded. Misti Arias requested that Commissioner Owen be assigned to potential future Matching Grant Program committees, given his participation in the current grant cycle.

4. **General Announcements Not Requiring Deliberation or Decision.**

There were none.

Fiscal Oversight Commission Unapproved Minutes 01.05.17

**ATTACHMENT 1**

5. **Public Comment.**  
Duane De Witt expressed his concern that certain acquisition prices paid by the District are too high. Speaking on behalf of Roseland residents, he asked that the “Roseland Creek Preserve” remain in its natural state, and that it not be paved over, as was done by the City of Santa Rosa when it developed Bayer Farm.
6. **Correspondence/Communication.**  
There was none.
7. **Approval of Commission Minutes.**  
On a motion by Commissioner Koenigshofer and second by Commissioner De La Cruz, the minutes of December 1, 2016 were approved as revised.
8. **Financial Report.**  
Mary Dodge presented the Consolidated Balance Sheet – District and OSSTA Funds for November, 2016, and the Preliminary Consolidated District and OSSTA Budget to Actual for the five months ended November 30, 2016.
9. **Ad Hoc Committee Reports.**  
No meetings were held.
10. **Creation of Ad Hoc Committees for 2017 and Assignment of Commissioners.**  
This Agenda Item was taken out of order, and follows Agenda Item 2.
11. **Analysis of District Location Scenarios.**  
Ms. Dodge presented an overview of the District’s consideration, to date, of potential scenarios for District offices and the potential for a District farm center. The staff recommendation was to research building or buying a building without a farm center. Consideration for a farm center would depend upon future opportunities. Commissioner Anderson requested that an ad hoc committee be formed at an upcoming meeting to study further the issues and opportunities under discussion.
12. **Stewardship Reserve Calculation.**  
Sheri Emerson presented an update of the Stewardship Reserve Calculation, including refinements that have been made to the model.

*Note: Alternate Commissioner Jeff Owen left the meeting at 6:35 PM.*

13. **Closed Session.**  
The Commission adjourned to Closed Session at 6:40 pm.
14. **Report on Closed Session.**  
The commission reconvened to Open Session at 8:07 pm and reported the following:

**Howlett Ranch.**

The Commission requested that additional information be provided related to the timber appraisal. The Commission will give instruction to its negotiator pending further discussion with staff and/or the timber appraiser.

15. **Suggested Next Meeting.** June 26, 2017 – Combined Fiscal Oversight Commission and Advisory Committee meeting.
16. **Adjournment.**  
The meeting adjourned at 8:15 pm.

Respectfully submitted,

Sue Jackson  
Deputy Clerk