



AG + OPEN SPACE

SONOMA COUNTY

PROPERTY INFORMATION SHEET INSTRUCTIONS AND INFORMATION

MISSION

The Sonoma County Agricultural Preservation and Open Space District permanently protects the diverse agricultural, natural resource, and scenic open space lands in Sonoma County for future generations.

INSTRUCTIONS

Forms should be legible and complete in order to be accepted. Maps and other attachments should not exceed 11" x 17". Forms may be mailed or delivered to the District at: 747 Mendocino Avenue, Suite 100, Santa Rosa, CA 95401-4850.

REQUIREMENTS

To be considered the following items must be submitted:

- 1) Property Information Sheet, signed by the property owner(s).
- 2) Assessor Parcel Map(s) with boundaries outlined. *Assessor parcel maps are available at the Assessor's office at 585 Fiscal Drive, #103F in the County Complex. For Assessor office hours, please call (707) 565-1888.*
- 3) Zoning maps with the property boundaries outlined. *Zoning maps are available at the Sonoma County Permit and Resource Management Department. The offices are located in the Sonoma County Complex at 2550 Ventura Avenue. For office hours, please call (707) 565-1900. Maps are also available online via PRMD Active Map (www.sonoma-county.org/prmd).*

EVALUATION PROCESS

Following submission of Property Information Sheet, District staff will review and evaluate how this property may further the District's preservation goals. Once evaluation process is complete you can expect to be contacted regarding the District's determination of your property. If you have any questions about this process, or require additional information about the District's land preservation program, please do not hesitate to contact the District.



PROPERTY INFORMATION SHEET

REFERRED TO DISTRICT BY (IF APPLICABLE):

Information taken by: _____

Date: _____ Listing Agency: _____

Name(s): _____ MLS Number: _____

Phone: _____ Listing Price: _____

Reason for referral: _____

Are the Landowners aware of this referral: _____

Primary Contact Person: _____

(This person will be contacted by the District for all matters pertaining to this referral)

PROPERTY OWNER INFORMATION

Owner(s): _____ Representative/Agent: _____

Address: _____ Address: _____

City: _____ City: _____

State: _____ Zip: _____ State: _____ Zip: _____

Telephone: _____ Telephone: _____

Fax: _____ Cell Phone: _____ Fax: _____ Cell Phone: _____

E-mail: _____ E-mail: _____

Primary Contact Person: _____

(This person will be contacted by the District for all matters pertaining to the project)

PROPERTY DATA

Property Name: _____ APN (Assessor's Parcel Numbers): _____

Site Address: _____

Acreage: _____

Zoning: _____

Sonoma County General Plan 2020

Land Use Designation: _____ Open Space Designation: _____

Present Use of Property: _____

What values are important to you about your property: _____

How are you likely to use your property in the next 20 years: _____

Existing Improvements: Please list all physical improvements on the property, including residences, agricultural structures, reservoirs and other similar development.

Property Description: Please describe the terrain of the property. The description should include the type and extent of tree/plant cover, watercourses, rock outcroppings, grasslands and other similar features.

Date which you acquired or began operating this property: _____

Property presently leased out for agricultural operations

Yes * **No**

** If leased out for other operations, please describe:* _____

Property Subject to Timber Preserve

Yes* **No**

Property subject to Williamson Act Contract

Yes* **No**

**If yes, Type 1 Type 2*

phase out date, if applicable:

Property Boundary Disputes

Yes* **No**

**If there has been a property boundary dispute, please show the disputed area on the submitted property boundary map.*

Property on the Real Estate Market

Yes **No**

Real Estate Broker/Agent Listing Expiration Date _____
Listing Price _____

Is entire property being marketed? Yes No*

**If not, please show the area which is on the market on the property boundary map.*

Interest in the Open Space District:

Selling a Conservation Easement *
 Selling Fee Title

Donating a Conservation Easement *
 Donating Fee Title

**If interested in selling or donating a conservation easement, briefly describe the future use of the property, including anticipated improvements, such as residences or accessory agricultural or residential structures, planting of crops, roads, etc.*

Landowner Request. (i.e. Timing, Project Structure, Expectation in Value, etc.)

Land Use Applications Please list all subdivisions, certificates of compliance, lot line adjustments, timber harvest plans, or use permits which have been applied for, approved or recorded within the last 5 (five) years.

Description of Surrounding Lands (i.e. dairy lands, vineyards, rural residential, nearby suburban areas, public lands, etc.)

I understand that the District's evaluation of my property is based upon the information submitted with my application, current use, and configuration of my property. I also understand that changes in the way in which I use my property, or commencement of any new land uses not noted in the application, may result in re-evaluation of the project by the District.

All owners of title of described property are required to sign this application. An additional page can be attached if more space is needed for signatures of owners.

Signature of Property Owner(s)*

Date

Signature of Property Owner(s)*

Date

Signature of Property Owner(s)*

Date

Signature of Property Owner(s)*

Date

**If the property owner of the subject application is not signing at this time, a signed authorization letter from the property owner(s) must be submitted, giving the above signed the right to represent the property owner(s).*

Type of Property Ownership:

Individual

Corporate

Other