



SONOMA COUNTY OPEN SPACE FISCAL OVERSIGHT COMMISSION  
**COMMISSIONERS**

**Mike Sangiacomo (Sonoma)**  
**Todd Mendoza (Petaluma)**  
**Regina De La Cruz (Rohnert Park)**

**Bob Anderson (Healdsburg)**  
**Eric Koenigshofer (Occidental)**  
**Jeff Owen (Alternate)**

**APPROVED MINUTES**

**747 Mendocino Avenue–Suite 100, Santa Rosa, CA 95401**

**February 6, 2020 | 5:00 pm**

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**COMMISSIONERS PRESENT:** Bob Anderson (Chair), Eric Koenigshofer (Vice Chair)(arrived 5:26 p.m.), Mike Sangiacomo (Chair Pro Tempore), Jeff Owen

**STAFF PRESENT:** Bill Keene, General Manager; Lisa Pheatt, County Counsel; Julie Mefferd, Administrative and Fiscal Services Manager; Sara Ortiz, Administrative Aide; Sheri Emerson, Stewardship Program Manager; Kathleen Marsh, Stewardship Supervisor.

**PUBLIC PRESENT:**

1. **Call to Order**  
5:07 p.m.
2. **Agenda Items to be Held or Taken Out of Order; Off- Agenda Items**  
There was none.
3. **General Announcements Not Requiring Deliberation or Decision**
4. **Public Comment**  
There was none.
5. **Correspondence/ Communications**  
Julie Mefferd handed out a process map showing the Fiscal Oversight Commission Annual Report Process.
6. **Approval of Commission Minutes Attachment 1** January 9, 2020  
On a motion by Commissioner Owen and a second by Commissioner Sangiacomo, the January 9, 2020 minutes were approved.
7. **Financial Report Attachment 2** Julie Mefferd | Administrative & Fiscal Services Manager  
Julie Mefferd reviewed the monthly financial statements for December 2019.
8. **Ad Hoc Committee Reports** Fire Recovery Review (Anderson/Koenigshofer)  
Commissioner Anderson, as part of the Fire Recovery Review Ad-Hoc Committee, suggests a letter go out from the District to conservation easement landowners to describe the District's experience and list resources available. Ad-Hoc Committee requests to see this letter prior to mailing.

Commissioner Anderson asked to agendize an ad-hoc committee regarding Bordessa Litigation Debrief.

Commissioner Koenigshofer asked to agendize an ad-hoc committee regarding General Plan Review.

**9. Stewardship Update Sheri Emerson | Stewardship Program Manager**

Commissioner Anderson asked for the Stewardship Update to be agendized for the March meeting.

**10. Suggested Next Meeting**

March 5, 2020

**11. Adjournment**

7:29 p.m.

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**AGENDAS AND MATERIALS:** Agendas and most supporting materials are available on the District's website at [sonomaopenspace.org](http://sonomaopenspace.org). Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 747 Mendocino Avenue, Santa Rosa, CA.

**SUPPLEMENTAL MATERIALS:** Materials related to an item on this agenda submitted to the Commission/Committee after distribution of the agenda packet are available for public inspection at the District office at 747 Mendocino Avenue, Santa Rosa, CA during normal business hours.

**DISABLED ACCOMMODATION:** If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact Mary Dodge at 707-565-7349, as soon as possible to ensure arrangements for accommodation.

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